

## Planning Advice Note Number 6 Preliminary Enquiries

You may be after confirmation whether you need planning permission or not. Alternatively, you may need advice before you submit your planning application to see if what you want to do is acceptable. We operate a local planning advice scheme. This leaflet will explain what you need to do to submit an enquiry and the cost <sup>1</sup>.

The purpose is to encourage quality development. This service can reduce uncertainty and improve the quality of your planning application. This may help us to decide your application quicker as you will be aware of potential issues and be told what information will be required. If your proposal is unacceptable, this could provide you with the opportunity to amend your plans or even save you the cost of submitting an application for development that will be refused.

- Details of the site address and property.
- Sketch plans of what you want to do. These do not have to be prepared by an architect at this stage but they must be sufficiently accurate for an officer to interpret them. They should be to scale or have all dimensions marked.
- The preliminary advice fee paid in full.

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<ul style="list-style-type: none"><li>• Energy generation over 10MW</li></ul>		
<ul style="list-style-type: none"><li>• Residential development 24+</li></ul>		
<ul style="list-style-type: none"><li>• Confirmation whether LBC required</li><li>• Repairs to Listed Building advice</li><li>• Listed Building advice where works require LBC</li></ul>		

All fees include VAT. Payment must be made by bank transfer to the following account details: